



18707 Old Excelsior Blvd (952) 474-3291
 Minnetonka, MN 55345 teamtsp.com

Meeting Minutes

February 23, 2017

RE: Brooklyn Center Schools Facility Planning
 TSP Project No. 05161256

Minutes of the Meeting – February 16, 2017

Present:	Mark Bonine, Superintendent	BCCS
	Dan Krekelberg, Facilities	BCCS
	Nanette Yurecko, Teaching and Learning	BCCS
	Carly Yarva, Principal	BCCS, Secondary School
	Callie Lalugba, Principal	BCCS, Earle Brown Elementary School
	Jeff Palm, School Board	BCCS School Board
	Rick Zeck, Parent	BCCS
	Michelle Trelstad, Early Childhood	BCCS
	Cheryl Jechorek, School Board	BCCS School Board
	Gary Eitel, City of Brooklyn Center	City of Brooklyn Center
	Von Petersen, Architect	TSP, Inc.
	Justine Pliska, Interior Designer	TSP, Inc.

Items Discussed:

1. TSP shared some broad information about possible STEAM impacts on interior environments as general information to keep in mind as the committee evaluates future facility needs.

The first educational adequacy meetings were held almost a year ago and started to identify some issues with how the buildings were meeting the needs of staff and students. With the move to a STEAM curriculum in the fall of 2017, TSP met with each building once more on February 9th to address both immediate STEAM needs for this fall and longer term building use issues. The diagrams shared are very preliminary “concept plans” only and would need to be developed further before they could be fully understood.

At Earle Browne the following items were discussed after the short-term and longer-term options were reviewed:

- The committee thought it was favorable that the Bright Start/Home Away program was recommended to move to the current Pre-K/Kindergarten wing. Here it could have its own entrance and be more visible to the community.
- There were questions about how the E.L./Special Education space would function on the stage? This would have to be worked out at a later date.
- The suggestion was made to create an “Option C” that kept the Kindergarteners on the 1st Floor, in what is shown on the plans as the 1st Grade pod. They are there now. The classrooms are smaller than is recommended for this age group but it seems to work o.k. This would allow the 3rd Graders to move up to 2nd Floor and the existing Kindergarten to be remodeled to an early childhood center. There would be a need for an office and potentially different bathroom configurations for this age group.
- Referencing the right-sizing study that was done, parents often stay in the district if they start at the early childhood level.
- If the early childhood students stay at Earle Brown (new Option C), the additional STEAM and Art Labs would need to be added on 2nd Floor, over the current Kindergarten/Early Childhood wing.
- Ideally, there would be Art/Music/STEAM on both floors to serve those age groups.
- There should be a space for a Health Resource Center at both school sites. This could possibly go where ECSE is shown in the lower corner of the Kindergarten/Early Childhood pod.

There are (3) summary recommendations for Earle Brown:

1. **Early Childhood stays at Earle Brown.**
2. **The 2nd Floor addition on top of the existing Kindergarten wing is needed**



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3. There is some minor remodeling of existing space needed for improved security and space utilization.

At Brooklyn Center Secondary the following items were discussed after the short-term and longer-term options were reviewed:

- The committee felt that the first option would be much more expensive and take resources away from the academic facility needs.
 - Gary Eitel liked the idea of creating new entrances which would also improve the view of the building from Humboldt Avenue. There is a lack of landscape design at that side of the school site and it's not welcoming to the community.
- The second option was well received with some suggestions:
 - Dan offered that the existing Staff Break Room could potentially be repurposed to additional student dining space. It isn't highly utilized.
 - The discussion also was that a small amount of additional square footage, near the existing Media Center, was likely to be needed given the long list of needs for this building.
 - Special Education should be integrated in both Middle and High School wings rather than being separate, although there is a need for a lot of staff offices, storage and other support space for that program.
 - Separate offices for each academic wing is needed. The staff collaboration space is needed as the district moves to a more collaborative teaching model with STEAM.

There are (2) summary recommendations for the Secondary School:

1. Separating Middle School and High School students academically is needed.
2. There is remodeling needed at the Secondary School to both incorporate STEAM and address deferred maintenance needs.

The District will review next steps and bring the committee together when needed. There was discussion that the community will need some information about what is coming and some things to get excited about before a question about a referendum can be asked.

TSP, Inc.

Justine Pliska
Interior Designer

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